

**CITY OF HIGHLAND
PLANNING COMMISSION MEETING**

May 1, 2018

AGENDA

Call to Order

Roll Call

Consideration of Minutes from February 13, 2018

Code Enforcement Officer Report

Old Business

- **Karpet Kountry- Letter to secure building**

New Business

- **William Thompson- Variance for Fence**
- **Remodel Fees**

Announcements/Comments

Open for Discussion

Motion to Adjourn

Adjournment to next meeting of June 5, 2018

**CITY OF HIGHLAND
PLANNING COMMISSION MEETING
February 13, 2018**

The regular meeting of the Planning Commission for Tuesday, February 13, 2018 was called to order at 5:10pm by Commissioner Burton. The roll having been called and the following Commission Members answered to their names: Larry Allen, Michael Burton, Jeff Kamps, and Roy Johnson. Note a late show of Tim Evans at 5:15pm and Kenneth Massey at 5:24pm. Also present City Clerk Chasity Hart and Code Enforcement Officer Robert Monroe. Absent: None

Consideration of January 2, 2018 Minutes:

Commissioner Burton asked for approval of minutes of the January 2, 2018 meeting. Commissioner Auld made a motion to accept the minutes of the January 2, 2018 meeting and this was seconded by Commissioner Johnson. All in Favor.

Code Enforcement Officer's Report:

The commission read over Code Enforcement Officer Robert Monroe's report for February.

OLD BUSINESS

The Commission reviewed the plans for the addition to Musick Pest Control. After a brief discussion, the Commission did not see any issues with the project. Commissioner Johnson made a motion to accept the plans for the addition to Musick Pest Control and this was seconded by Commissioner Allen. Voice Vote: All in Favor.

NEW BUSINESS

The Commission discussed reviewing the safety of the burned out "Karpet Kountry" building. After a discussion of the safety and well-being of the structure and the people who may come in contact with the structure it was asked by Commissioner Burton to please present the letter at the next meeting that was written to the property owner in the past advising them to secure the structure so the Commission can decide what course of action to take next. This issue will be tabled to the next meeting.

Announcements:

Motion to adjourn: made by Commissioner Massey and seconded by Commissioner Johnson.
Meeting adjourned at 5:30pm.

Submitted by City Clerk, Chasity Hart

Passed and Approved This _____ Day Of _____ 2018

Minutes approved by:

Secretary, Kenneth Massey

Chairperson, Michael Burton

City of Highland

Code Enforcement Report

April 2018

Building Permits: Fish and Clip (Inside Rox Outfitters)
35 Crystal Drive- Storage

Site Inspection:- Musick Pest

Electric Inspection:- Pillbox- Sewer Electric Inspection

Framing Inspection: Musick Pest

Inspection/Cleanup:-

Notes:

Plumbing Inspection- Larry White

City of Highland

1662 Hwy 62-412

Highland, AR 72542

Phone (870) 856-6199

Fax (870) 856-6311

August 24, 2016

Mr. Larry Duncan

Re: abandoned and unsecured building located at 2341 Hwy. 62/412, Highland, AR 72542

Dear Mr. Duncan,

The commercial property you own that was formerly occupied by your business, Karpet Kountry, is unsafe in its current condition. You must immediately take the steps necessary to secure the building and premises from entry and demolish or repair the standing structure.

You have thirty (30) days from your receipt of this letter to make the property safe by securing access and either rebuilding or demolishing the building. If you fail to make the property safe within this period, the City of Highland, Arkansas, will proceed with its procedure to deal with nuisance properties that are dangerous and detrimental to the public health, safety and welfare of the citizens of the City.

Please contact City Hall at 870 856-6199 if you have any questions concerning this matter.

Thank you for your attention to this matter.

Sincerely,

Robert Monroe, Code Enforcement Officer

Cc: Mayor

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