

City of Highland  
Planning Commission Meeting  
January 7, 2025  
AGENDA

1. Determination of Quorum
2. Roll Call
3. Welcome Guest
4. Approval of Minutes for November 05, 2024
5. Report- Building Inspector- Michael Orosz
6. Unfinished Business
  - a. Lighting Ordinance
  - b. Building Permits
7. New Business
  - a. Jason Jackson
8. Open for Discussion
9. Calendar & Announcements
  - a. Council Meeting January 14, 2025
  - b. Planning Meeting February 4, 2025
10. Motion to Adjourn

Regular Meeting  
6:00 O'clock P.M.  
City of Highland Planning & Zoning  
1662 Hwy 62/412, Highland Arkansas

The regular meeting of the Planning and Zoning Commission for Tuesday, November 05, 2024, was called to order at 6:00 pm by Chairman Joey Cooper. Clerk Sidney Armstrong called roll, the following Commissioners answered to their names: Joey Cooper, Michael Burton, Kenneth Massey, Ramona Lindley, Ryan Lamb, Jeff McEntire and Jamie Orosz. Also present was Clerk Sidney Armstrong and guest Ronnie Cook.

**Approval of Minutes:**

Chairman Joey Cooper asked for approval of the minutes of the September 05, 2024 meeting. Commissioner Kenneth Massey made a motion to accept the minutes of September 05, 2024. Commissioner Jamie Orosz seconded the motion, and it passes with a vote as follows:

**Vote Aye:** Lamb, Massey, Cooper, Orosz, McEntire, Lindley

**Vote Nay:** None

The motion carried was approved with 6 yeas – 0 nays

**Report of Building Inspection/Code Enforcement**

**Building Inspections-**

After much discussion, the commissioners reviewed the report of the building inspector, Michael Orosz, and were pleased with a complete report of the month along with the pictures.

**Code Enforcement-**

After much discussion, the commissioners reviewed the report for the code enforcement officer, Michael Orosz, and were also pleased with this report.

**Unfinished Business:**

**Building Permits-**

After much discussion, Jamie Orosz has submitted a verbal permit, in which will remove the cap, raise the minimum to \$150 and include reinspect fees. Commissioner Michael Burton made a motion to accept, a second motion was approved by Commissioner Ramona Lindley. This motion was then withdrawn by Commissioner Burton, as he requested the permit be amended to min of \$150 for additions - \$250 new builds. The amended motion was made by Commissioner Michael Burton and seconded by commissioner Jeff McEntire. This was voted in roll call order as follows:

Vote Yay: McEntire, Burton, Orosz, Lindley, Lamb, Cooper, Massey

Vote Nay: None

**New Business:**

**Ronnie Cook:**

Mr. Cook presented the Commissioners with his plans, after much discussion it was determined that it was best he sold as is.

**Daren Berry:**

After much discussion, Mr. Berry will need to place a fence around the existing building. A motion was made by Commissioner Michael Burton and seconded by Commissioner Massey. This was voted on in roll call order as follows:

**Vote Aye:** Lindley, Lamb, Burton, Cooper, Orosz, McEntire, and Massey

**Vote Nay:** None

This was then motioned to amend by Commissioner Ryan Lamb, to meet the standards of the general plan. The motion was made by Commissioner Burton and seconded by Commissioner Orosz. This was then voted on again in roll call order as follows.

**Vote Aye:** Lindley, Lamb, Burton, Cooper, Orosz, McEntire, and Massey

**Vote Nay:** None

Regular Meeting  
6:00 O'clock P.M.  
City of Highland Planning & Zoning  
1662 Hwy 62/412, Highland Arkansas

**Terms For Officers/Commissioners:**

After much discussion, all expiring commissioners have agreed to continue their terms.

**Open for Discussion:**

**Code Enforcement:**

Commissioner Ryan Lamb wants to see letters are sent out for commercial properties needing their trash and propane screened.

**Calendar & Announcements:**

- A. Council Meeting will be held November 6, 2024
- B. Planning Meeting will be held December 03, 2024

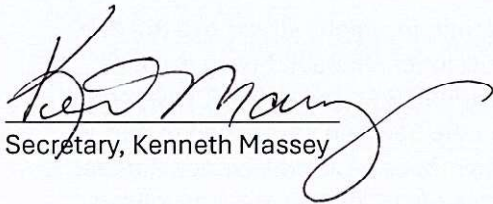
**Motion to Adjourn:**

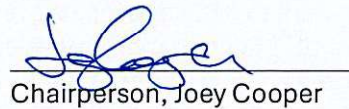
Motion to adjourn by Michael Burton, seconded by Jamie Orosz. There being no objection to this, the meeting was adjourned at 7:28 o'clock P.M.

Submitted by Clerk, Sidney Armstrong

Passed and approved this 7 Day Of January 2025.

Minutes Approved by:

  
Secretary, Kenneth Massey

  
Chairperson, Joey Cooper

## Building Inspection Report for December

12/3/2024- 55 Creekside- He moved in a travel trailer, we will not do a electric permit until he has come in to have a talk.

12/3/2024- 91 W Lakeshore- Final on his addition

12/4/2024- Storage Building- He already has the building he is to come in and get a permit.

12/9/2024- Dusty Tr.- Final Inspection.

12/12/2024- 45 E Lakeshore- Needs a permit for a bald eagle barn

12/30/2024- FM 101- Orosz- Concrete Slab

12/30/2024- Freeman Construction- Electrical inspection. Told him he needed to fix the breaker box and that he is putting too many receptacles on a 14-3 wire.

12/31/2024- Wee Care- Said the contractor does not have a license. Owner needs to buy the permit and submit their plans. Contractor will need to bring in a license.

12/31/2024- Corner of Pontiac- Need to fix the beam. It is a single 2x6, going to need to put a 2x12 underneath it at least a 2x10. Was able to talk to the lady said owner needs permit and to fix beams.



Jason wants to use this storage container as an office space and storage for his electrical business. This lot is already zoned commercial but when need an approval due to it being an ordinance violation. This container would sit on the concrete slab that is at the old Fire Station.